

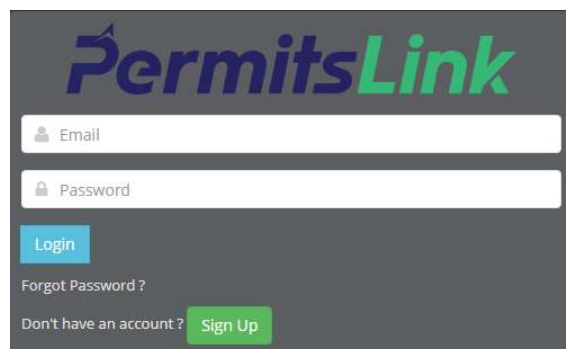
PermitsLink

PermitsLink is pleased to offer 2 exciting ways to access your registrations, permits, and other documents from anywhere. Please see instructions below to create your own account or to login to an existing account.

Web Client

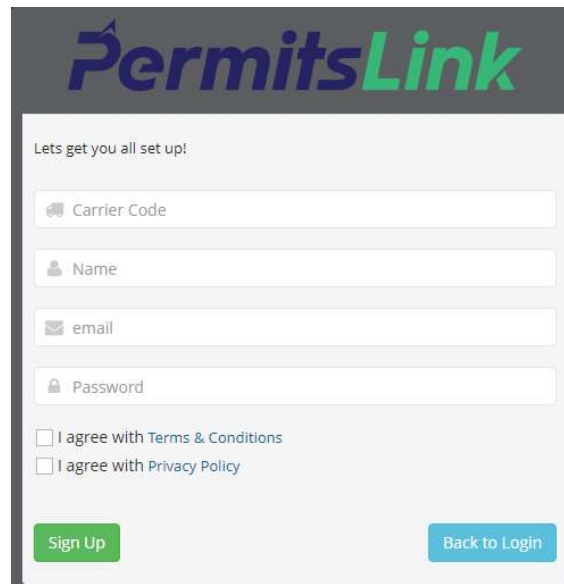
<https://www.permitslink.com/v2>

The Web Client can be accessed from anywhere on the web. If this is your first time using PermitsLink you will need to create a user account by clicking on the sign-up button on the login screen.

A screenshot of the PermitsLink login interface. At the top, the PermitsLink logo is displayed in blue and green. Below the logo are two input fields: the first is labeled 'Email' with an envelope icon, and the second is labeled 'Password' with a lock icon. A blue 'Login' button is positioned below the password field. Underneath the login button, there are two links: 'Forgot Password?' and 'Don't have an account?'. The 'Sign Up' button is highlighted in green.

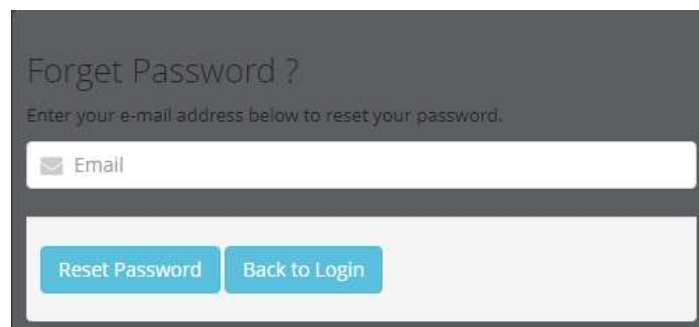
You will need a “Carrier Code” to register. Please contact your carrier to obtain this code. You will also need to

enter your name and a valid email address along with your password. Your email address will be used as your username for your account.



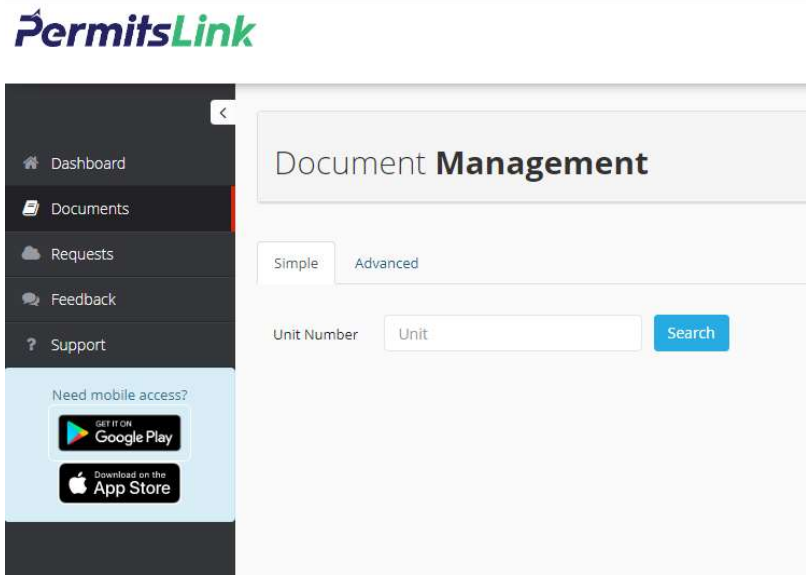
The image shows the 'PermitsLink' sign-up form. At the top, the logo 'PermitsLink' is displayed in blue and green. Below the logo, the text 'Lets get you all set up!' is shown. The form contains four input fields: 'Carrier Code' with a phone icon, 'Name' with a person icon, 'email' with an envelope icon, and 'Password' with a lock icon. Below these fields are two checkboxes: 'I agree with Terms & Conditions' and 'I agree with Privacy Policy'. At the bottom left is a green 'Sign Up' button, and at the bottom right is a blue 'Back to Login' button.

If you have already created an account and you forgot your password please click on the “Forgot Password?” link on the login screen.



The image shows the 'PermitsLink' forgot password form. The title is 'Forgot Password ?'. Below the title, the text 'Enter your e-mail address below to reset your password.' is displayed. There is one input field labeled 'Email' with an envelope icon. At the bottom, there are two buttons: a blue 'Reset Password' button and a blue 'Back to Login' button.

Once logged in you will be able to perform a search by entering your unit number and click search.



Mobile App

A Mobile App quick guide has been created with some instructions on installing the Mobile App. If you create an account on the Mobile App you may also you can also use this login to gain access to the Web Client. If you created an account using the Web Client you may also use this account to login to the Mobil App. The Mobile App has many features built into it. You can bookmark a unit number and all the documents will be saved on your device for offline access. You can also fax any document by selecting the fax button and enter your 10-digit fax number. A QR code has also been created for sharing your documents. Simply access the QR code feature, and have anyone with a smart phone camera scan the code.

Using the PermitsLink App



Search documents
Search for any fleet document based on unit number.



Share documents
Email, fax, or print documents directly from your mobile device.



Access documents
The favorites feature gives drivers access to documents even without internet access.



Get documents
Request documents you need when you need them.

1. Download the PermitsLink App





Search for **permitslink** in the Apple App Store or Google Play Store.
INSTALL and OPEN the app.

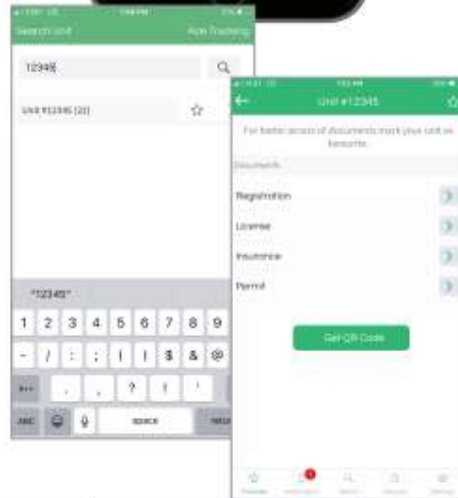
2. Sign up as a PermitsLink user

To begin using the app, click **Sign Up** from the login screen.
From the Sign Up screen enter your personal information as well as the unique **Carrier Code** provided by your carrier.
After agreeing to the Terms & Conditions press the **Sign Up** button to get started.



3. Search for documents by unit

Select the  icon and enter a unit number in the search field to find a specific unit.
By selecting the  icon next to a unit number you can save a unit to your favorites page for quick access.



4. Open a specific document

After selecting a unit number, select which document you want to view.



5. Share a document

When a document is open, click **Fax**, **Print** or **Share** to share a document.
You can also click **Get QR Code** from the unit page to view all documents associated with a unit number

help@permitslink.com | 801-683-3560

Support

If you need further support please contact us at
help@permitslink.com or at 801-683-3560 M-F 7am to
5PM